



NHSBFAA Meeting Minutes

Objective: General Meeting with Expanded Committee Involvement

Date:	Monday, Oct. 9, 2017	Location:	Northwood HS Cafeteria
Time:	6:30 p.m.	Meeting Type:	General Meeting
Facilitator:	Rick Thompson	Minutes:	Rick Thompson
Attendees:	Sign in sheet provided – attached (19 people in attendance)		

Agenda Items:

1. Minutes of the previous meeting
 - a. Review of Minutes and any business arising from previous minutes
 - b. Approved by Ken Hayman, second by Carol Windsor
2. Reports
 - a. Treasurer's monthly report
 - i. Deposits and Check requests: Tuesday and Friday of each week
 - ii. A question was asked about the distribution of Charger Card revenues. Ken answered that by this Friday, Oct. 13, we should have deposited the monies collected from the sale of Charger Cards. Charger Cards update is on the agenda and thoroughly discussed later in the meeting.
 - iii. September 2017 Treasurer Financial Report is being forwarded to non-board members (CPA's) for monthly review of Booster Club Financials.
 - b. President's report
 - i. Website – Rick mentioned the website is still under consideration and we are looking at all avenues for a suitable option. We will continue to seek advice from the variety of groups and clubs. The main focus is to maintain the current site with updated forms and meeting information.
 - ii. Nominations for Committee Member Positions – There were no nominations for any of the following committees. Rick explained in detail the structure of each of the committees listed below. Most of the people (90%) have agreed to serve on the different committees.
 - iii. Main point of emphasis was 2-fold: To increase the number of active volunteers for the NHSBFAA and increase our ability to raise more money for the different sports teams and clubs.



- iv. There was a question about additional meeting times, but the goal was to be able activate these committees and have them meet within our regular scheduled monthly meetings.
3. Committee Updates: Future general and executive board meetings will include updates per each of the following -
- a. **CONCESSIONS COMMITTEE (6):** Craig Adams, Regina Yeager (chair), Lakisha Harrington, Fiona Kapolovic (ECC), 2 TBD.
 - i. ECC youth football proposal – tabled until May 2018
 - ii. Committee established to provide oversight on all concessions related activities and procedures.
 - b. **CHARGER CARD COMMITTEE MEMBERS (6):** Ann Little (Chair), Carole Sanders, Michelle Raustis, CTE rep, Tim Mehringer, Lakisha Harrington
 - i. Committee established to oversee, distribute, and manage Charger Card program starting in April of 2018.
 - c. **CORPORATE SPONSORSHIP COMMITTEE (6):** Randy Cox, Michelle Raustis, Rick Parks, Rick Thompson, Eric Andrews, Roderick Parker.
 - i. Committee established to facilitate an organized, efficient, and aggressive sales platform to enhance inclusion and participation from the corporate sector of our community.
 - d. **MEMBERSHIP COMMITTEE (6):** *To be established in March of 2018*
 - i. Committee established to oversee future Membership Platform to generate revenue for NHSBFAA. Ideas would include game and event pass, car decal, multi-level membership status, etc.
 - ii. Committee nominations to be accepted in December of 2017
 - e. **COACHES COMPENSATION COMMITTEE (5):** Ann Little, Rick Thompson, Randy Cox, Ken Hayman, Chip Snively
 - i. Committee established to oversee financial supplements or incentives to enhance financial packages for coaches, retain and attract quality coaches for Northwood High School Athletic teams.
 - ii. Committee will establish guidelines and procedures for all considerations.
 - iii. **NOTE:** *Funds used for this purpose would be “in addition to” the base pay supported by the county and Northwood High School and all relevant hiring procedures. Funds to be generated within each sport’s budget. (Example: If soccer wants to hire an assistant coach, said coach must be cleared by current County and School procedures, including back ground checks, etc. This fund is intended to attract and retain quality coaches.)*



- f. **FINANCIAL OVERSIGHT COMMITTEE (5):** **Chip Snively, Tanja Snively, Ken Hayman, Ann Little, and Carole Sanders.**
 - i. Committee established to oversee all financial matters for the NHSBFAA's activities, annual budgets, fundraising initiatives, deposits and expenses.
- g. **FACILITY IMPROVEMENT COMMITTEE (10):** **Bill Hall, Rick Thompson, Randy Cox, Eric Andrews, Chris Mann, Blaine Little, 4 TBD**
 - i. Committee established to identify facility improvement needs, foster community support for fundraising initiatives and actively develop support and funding for agreed upon facility improvements and upgrades.

**NOTE: bold names indicates person has agreed to serve in this capacity for at least one year.*

4. General Business – **CHARGER CARDS**

- a. Collection Dates: Oct. 12, Oct. 16, and Nov. 6
- b. Allocation of funds to be updated on Friday, Oct. 13
- c. A total of over \$5k has been deposited via our early collects. Football, boys basketball, lacrosse, and others have yet to turn in any revenue from the sale of the charger cards (to date). Additional collection dates (above) will allow us to update this information on Friday, Oct. 13.
- d. We will continue to sell the cards until they are all sold. There are cards available if any group, team or club would like additional cards.

5. Notices of Motions

- a. For discussion at the next meeting - NONE

6. Next Meeting:

- a. 6:30 p.m. Nov. 6 at Carolina Brewery (Executive Board Meeting)
- b. 6:30 p.m. Dec. 4 at NHS Cafeteria (General Meeting)
- c. NOTE: Committees will meet as part of the Executive Board meeting

7. Meeting Closed – Motion to Adjourn (Craig Adams); 2nd Carole Sanders

ATTENDEES: OCT 9, 2017 - General meeting NHB BFAA

<u>Name</u>	<u>Sport/Organization</u>	<u>Info email</u>
Vanessa Kennedy	Band	ALIASIDK@GMAIL.COM
Marcie Lorbacher	Band	melorbacher@gmail.com
STERYL STEPHENSON	women's soccer	JSSstephenson1@gmail.com
Jane Hanna	FCC LA	jhanna@chatham.k12.nc.us
Carrie Bailey	Volleyball	clbailey@chatham.k12.nc.us
Mattie Smith	Adm.	mjsmith@chatham.k12.nc.us
Jane Pendergrast	FBLA	jonepend@chatham.k12.nc.us
CRAIG ADAMS	V/b. B.B.	ADAMSCRAIG@Bellsouth.net
Cassandra Gregory	Cheer	Cassandra.gregory@gmail.com
Sherri Stubbs	Cheer/FFA/ Wrestling/lacross	Sherri2taste4@gmail.com
Wanda Rone	Alumni Rep	
Carol Windsor	BFAA	windsorcarol@aol.com
Rebecca Johnson	Cheer	rmjohnson@chatham.k12.nc.us
Carole Sanders	Treas/LAX	carole4x4@gmail.com
Mickelle Rausers	Football	Mickellegraustis@yahoo.com
Tanya Vogel	Football	tanyavogel@embargmail.com
Alisna McFadden	Dance Team	alisnamc19@aol.com
Rick Thompson		
Regina Yeager		
Ken Hayman		

Ann Little Kisha Hitearington - Absent