NHSBFAA General Meeting Agenda: 12/06/21 @ 7:00 PM by Zoom

Link:<https://us02web.zoom.us/j/83344245238?pwd=bi9nK21YS0JUVXY2MWRES1RhM3pPUT09>

| Executive Officers |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  | Vacant | Vice-President | Yes | Elected | 2yr | Open to 7/31/2022 |
|  |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| N/A | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
|  |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
|  |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
|  |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|   |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/21 to 7/31/2022 |
|  |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time:
	+ Motion to open meeting by (1st):
	+ Motion to open meeting by (2nd):
	+ Vote:
 |  |
| Roll Call | * Attendance
 |  |
| Approval of Agenda | * General Meeting Agenda emailed 11-3-21
* Motion to approve General Meeting Agenda for 11-6-21
	+ Motioned to approve Meeting Agenda by (1st):
	+ Motioned to approve Meeting Agenda by (2nd):
	+ Vote:
 |  |
| Approval of Minutes | * Executive Meeting minutes for 11-22-21 posted onto NHSBFAA website 11-24-21 - Please verify this was posted.
* Motion to approve Executive Meeting Minutes from 11/22/21:
	+ Motion to approve by (1st):
	+ Motion to approve by (2nd):
	+ Vote:
 |  |
| **Executive Officer Reports** |
| President’s Report: > George Gilson Jr. | * No Update
 |  |
| Vice-President Report: > Vacant | * No Update. Any ideas for a replacement
 |  |
| Treasurer’s Report: > Joni Bowling and Melissa Korey | **Financial updates: Joni & Melissa*** + Financials for November were sent via email on 12/2/21. All financials are posted to the website and open for anyone to view.
	+ Thank you letters went out to all sponsorships this week along with a copy of the sports program.
	+ Still no update on the back taxes owed to the IRS. We will follow up this month.
	+ Giving Tuesday efforts raised $331.58 for the Resource Fund.

**Approved Expenses for November 2021*** Marco’s Pizza Pittsboro - $689.38

Sport - Resource Fund (Sept-Oct Concessions)* Marco’s Pizza Chatham Downs - $77.04

Sport - Resource Fund (Oct Concessions)· Sam’s Club - $378.94Sport - Resource Fund (Concessions)* Walmart - $58.68

Sport - Resource Fund (Concessions)* Check #4115 Leslie Sierra-Arevalo - $120.00

Sport - Cross Country (Athletic Trainer for Event)* Check #4116 Jackie Harpham - $120.00

Sport - Cross Country (Athletic Trainer for Event)* Check #4117 SWAG Clothing - $490.00

Sport - Volleyball (Dig Pink Jerseys)* Check #4118 NEFF Athletic - $19.10

Sport - Resource Fund (Sales Tax Past Due on Old Order Previously approved by Board)* Check #4119 NEFF Athletic - $16.48

Sport - Resource Fund (Sales Tax Past Due on Old Order Previously approved by Board)* Check #4120 Cameron Vernon - $85.00

Sport - Volleyball (NC Volleyball Coach Assoc Reimb for Alexis Hollis)* VOID - Check #4121
* Check #4122 Super-Net - $2,030.00

Sport - Baseball (Fund-A-Need Withdraw for Screens)* Sam’s Club - $97.86

Sport - Resource Fund (Concessions)* Amazon - $65.12

Sport - Cross Country (Folding Table)* Amazon - $191.76

Sport - Cross Country (Folding Sports Bench - 2)* Johnson-Lambe - $174.00

Sport - Swim (Coach Gear)* Signs.com - $387.97

Sport - Cross Country (Directional Signs for Trails)* Sam’s - $159.86

Sport - Resource Fund (Concession Stand)* Check #4123 M Tailor

Sport - Baseball (Baseball Pant Alterations)* Johnson-Lambe - $658.65

Sport - Wrestling (3 Coaches Gear)* Check #4124 Cameron Vernon - $60.00

Sport - Resource Fund (Golf Cart Rental State Championship)* Check #4125 Knightdale HS Athletic Booster Club - $75.00

Sport - Women’s Basketball (Preseason Jamboree)* Check #4126 Chatham County Agriculture & Conference - $450.00

Sport - Resource Fund (Fall Sports Banquet 2021 Room Rental)* Johnson-Lambe - $1,656.36

Sport - Baseball (Home Varsity Jerseys)* Southern Recognition - $363.80

Sport - Cross Country (State Championship Ring for Caroline Murrell)* PS Studios - $350.00

Sport - Women’s Basketball (Women’s Varsity Basketball Team Posters)* Check #4127 JDI Fast Track LLC - $175.00

Sport - Track & Field (NHS Entry Fee)* Check #4128 Kelli Baquero - $143.54

Sport - Men’s Soccer (Senior Key Chain Reimbursement)* Sam’s - $305.41

Sport - Resource Fund (Concession Stand)* Sam’s - $278.68

Sport - Resource Fund (Concession Stand)**Pending Approval Requests:**1. Cameron submitted a check request on 12/2/21 for $67.32 to reimburse Kim Schoolcraft for yellow mums used for decor at Senior Night and other athletic events in November 2021.

Motion: Second: Vote: 1. The board previously discussed purchasing a Championship Ring for Caroline Murrell from Southern Recognition for $363.80 but the amount was not brought before the board for vote. Request is to provide retro approval for Resource Fund use to pay this request in November 2021.

Motion: Second: Vote:  |  |
| **Directors Reports** |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * Updates
 |   |
| VP Membership:  > Barclay Spotz | * Updates
 |  |
| VP Fundraising: > Open – George Gilson to Report | * Updates
 |  |
|  |  |  |
| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * Updates
 |   |
| Concession: > Craig Adams | * Updates
 |  |
| Seasonal Program Chair: > Beth Davis  | * Updates
 |  |
| Merchandise & Spirit Chair: > Tami McGraw  | * Updates
 |  |
| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * Updates
 |  |
| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * Updates
 |  |
| Communication Chair: > Gene Galin | * Updates
 |  |
| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? |  |
| Future Meeting Dates | General Meetings: **First** Monday of every monthExecutive Meetings: **Third** Monday of every other monthUpcoming Meeting Dates:* General Meeting – 1/3/21 - Virtual Meeting - Verify date with everyone
* Executive Meeting – 12/20/21 - Virtual Meeting
 |  |
| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at:
	+ Motion approved by (1st):
	+ Motion approved by (2nd):
	+ Vote:
 |  |