NHSBFAA General Meeting Agenda: 11/8/21 @ 7:00 PM by Zoom

Link: <https://us02web.zoom.us/j/84866518731?pwd=NzRxNTlUaHpjNjVmbXN3UTFUeHpPQT09>

| Executive Officers |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  | Chad Haddix | Vice-President | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| N/A | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
|  |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
|  |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
|  |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|   |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/21 to 7/31/2022 |
|  |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time:
	+ Motion to open meeting by (1st):
	+ Motion to open meeting by (2nd):
	+ Vote:
 |  |
| Roll Call | * Attendance
 |  |
| Approval of Agenda | * General Meeting Agenda emailed 10/4/21
* Motion to approve General Meeting Agenda for 10/8/21
	+ Motioned to approve Meeting Agenda by (1st):
	+ Motioned to approve Meeting Agenda by (2nd):
	+ Vote:
 |  |
| Approval of Minutes | * Executive Meeting minutes for 10/20/21 posted onto NHSBFAA website 10/21//21 - Please verify this was posted.
* Motion to approve Executive Meeting Minutes from 10/20/21:
	+ Motion to approve by (1st):
	+ Motion to approve by (2nd):
	+ Vote:
 |  |
| **Executive Officer Reports** |
| President’s Report: > George Gilson jr. | * Carolina Brewery Dining for Dollars
* Ag Center Rental Update
* Banquet Expenses and Policies
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| Vice-President Report: Chad Haddix  | * Chad Haddix Comments and Resignation
 |  |
| Treasurer’s Report: > Joni Bowling and Melissa Korey | **Financial updates: Joni & Melissa*** + Financials for October were sent via email on 11/3/21. All financials are posted to the website and open for anyone to view.
	+ Taylor Hobbs won Chicken Poo Raffle. He has been paid and the tax documents were received.
	+ Thank you letters will go to all sponsorships this week along with a copy of the sports program.
	+ Still no update on the back taxes owed. We are still within the 45 day waiting period of it going to the Area Office for Review

**Approved Expenses for October 2021**● PrintingCenter USA - $1,149.89Sport - Resource Fund (Fall Sports Program-300 copies 36 pages)● Sam’s Club - $150.04Sport - Resource Fund (Concession Stand)● BJ’s - $75.92Sport - Resource Fund (Concession Stand)● Amazon - Senior Night Balloons $27.80Sport - Football $9.27, Cheer $9.27, Dance $9.26● Amazon - Senior Night Helium Tanks $126.56Sport - Football $42.19, Cheer $42.19, Dance $42.18● Costco - $47.95Sport – Resource Fund (Concession Stands)● Johnson Lambe Co - $1,015.43Sport - Men’s Basketball (Varsity Warm ups)● Johnson Lambe Co - $1,802.95Sport - Women’s Basketball (Practice Jerseys - JV and Varsity)● M2 Graphics - $988.00Sport - Women’s Basketball (Practice Undershirts - JV and Varsity)● Check #4108 - LD Williams $1,505.78Sport - Resource Fund (Sponsorship Ad Signs)● Check #4109 - Teresa Fife - 100.00Sport - Volleyball (Pink Masks)● Check #4110 - Taylor Hobbs - $1,000.00Sport - Resource Fund (Chicken Poo Raffle Winner)● Check #4111 - Butch Edenfield - $171.20Sport - Softball (Gates to Enclose Platform)● Check #4112 - Leslie Sierra-Arevalo - $200.00Sport - Resource Fund (Assistant Athletic Trainer 9/29, 10/19) $800 approved on 10/4 so balance is $600.00 after this payment● Durham Coca Cola Bottling - $673.69Sport – Resource Fund (Concession Stands)● Amazon - $70.47Sport – Resource Fund (Nuthouse Supplies-Board approved July Mtg $600.00 so balance is $73.83 after this)● Check # 4113 - Verizon - $79.70Sport – Resource Fund (Concession Stands Data Service)● OfficeMax - $140.57Sport – Resource Fund (Envelopes-Mail Sponsorship/Printer Toners)● Deluxe Bus Systems - $70.41Sport – Resource Fund (Carbon Deposit Slips)**Pending Approval Requests:**\*\*Don’t have a check request but do we vote for Sport Banquet expenses?\*\*Did not see a resubmission for Golf Cart reimbursement for Coach Herndon for $60 for State  |  |
| **Directors Reports** |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * **Updates & Direction:**
* **General Update**
* **Fall programs - Are they ordered and when will we see them handed out?**
* **Did we give the fall programs to our sponsors?**
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| VP Membership: > Barclay Spotz | * + **Updates:**
 |  |
| VP Fundraising: > Open – George Gilson to Report | * **Pending Fundraisers**

None* **Pending & In-Development Fundraising:**
1. **Carolina Brewery - Dining for Dollars 11/9**
* **Additional discussion or planning more fundraisers**
* **On-Hold Fundraisers:** due to COVID-19:
	+ ’20-’21 Reverse Drawing – Sponsor Chair Rep (?)
		- Meetings held on 7/31/20 & 8/5/2020
		- Rally-up is the virtual platform suggested by committee during 8/10/2020 meeting
		- **On hold for now**
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| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * Updates
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| Concession: > Craig Adams | * 2021-2022 Concession Planning Discussion
* Concession Stand Volunteering
* Square Security and Storage
* Credit Cards now accepted at Concessions Update for over $5 per transaction.
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| Seasonal Program Chair: > Beth Davis  | * **Programs – 2021-2022 – Discussion and ideas on Vendor or Self-Made Programs**
* **Beth’s Role in this moving forward?**
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| Merchandise & Spirit Chair: > Tami McGraw  | * Spirit Store / M2 Updates: Store is now **LIVE**
	+ [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0)
	+ **Spirit Store generated $72.00 in September 2021 sales.**
* **General Updates from Tami**
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| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | Sponsorships for October 2021* Mosaic Master Owners Assoc - $2,000.00
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| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * **Updates from Wanda:** Alumni List and Involvement Plan and Status
* Names and email addresses were collected at Homecoming in exchange for free popcorn.
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| Communication Chair: > Gene Galin | * **Updates from Gene**
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| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? |  |
| Future Meeting Dates | General Meetings: **First** Monday of every monthExecutive Meetings: **Second** Monday of every other monthUpcoming Meeting Dates:* General Meeting 12/13/21 - Virtual
* Executive Meeting 11/22/21 - TBD
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| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at:
	+ Motion approved by (1st):
	+ Motion approved by (2nd):
	+ Vote:
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