NHSBFAA Executive Meeting Minutes: 01/24/21 @ 7:00 PM – Zoom

Zoom Link - <https://us02web.zoom.us/j/83337166084?pwd=RTJoV0xOOEthUUY2SzBQUkVGdlg2dz09>

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| Executive Officers |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
| X |  | Gina Bacheler | Vice-President | Yes | Elected | 2yr | 12/6/2021 to 7/31/2022 |
| X |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
| X |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
| X |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
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| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
| X |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
| X |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
| X |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/2021 to 7/31/2022 |
|  |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

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| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time: 7:15pm
	+ Motion to open meeting by (1st): Melissa
	+ Motion to open meeting by (2nd): Barclay
	+ Vote: Unanimous
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| Roll Call | * Attendance
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| Approval of Agenda | * Executive Meeting Agenda emailed 1/21/2022
	+ Motion to approve Executive Meeting Agenda - None for December
	+ Motion to Approve: Anne
	+ Second: Joni
	+ Vote: unanimous
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| Approval of Minutes | * General Meeting minutes for 1/10/2022 posted onto NHSBFAA website 1-11-22
* Motion to approve General Meeting Minutes from 01/10/2022:
	+ Motion to approve by (1st): Melissa
	+ Motion to approve by (2nd): Joni
	+ Vote: Unanimous
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| **Executive Officer Reports** |
| President’s Report: > George Gilson jr. | * Fundraising Ideas and Committee for New Year- We had committee for Sponsorship and we need one for this year. Joni will pull prior list that Cameron and George had set up already and used last year. Cameron will share tonight and we need to start to look at it and review. Need to make contact to be ready to onboard for 2022/23. Will combine Fund a Need into it to avoid duplication of calling. Gina: we can put the name on the list of Chatham Market. Can we involved some of the Coaches who understand the vision
* Update on UNC Concessions Deposit Status:Joni has now the totals and they will write a check to us. Deposit slips need to be updated though and we are to share the proper documentation.
* Spring fundraiser, Pick 3 game was a success last year. Material is ready.Cameron can print the tickets. To put on General meeting agenda. George setting up motion to approve Pick 3 Fundraiser in MayMotion to Approve by (1st): Gene

Motion Second by (2nd): CraigVote: unanimous  |   |
| Vice-President Report: Open Position | * **No Update**
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| Treasurer’s Report: > Joni Bowling / Melissa Korey | * Still working on updating bank account for the UNC concessions. Apparently, they had used the NHS account on file and did direct deposits, which was the band account so no checks were mailed.
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| **Directors Reports** |
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| Athletic Directors: > Cameron Vernon | * **Updates:** Jersey Mikes, got the check for Sponsorship. - New lights in Soccer Field: Girls Soccer in Springs and Boys in Fall. Need to fence off, half of it right now $14.2K out of Athletic funds. Black with double 8F doors. Capital funding request for the rest of the fence. - Uniforms: Football, Track, Girl Basketball are due. Around $15K- Need new Girl Volley Ball coach
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| VP Membership: > Barclay Spotz | * **Updates:** No specific updates
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| VP Fundraising: > Open – George Gilson to Report | * **Updates: nothing more to report**
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| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * **Updates:** didn’t get email that needed maintenance from Joni, Melissa will text her. - Had 2 social media, Twitter and Instagram which is set up now as seems to work well for kids. Also has app that allow him to search for posts and re post. - FB is doing well with Athletic posts. - Can we set up a list of places to eat around the school during tournaments for those who are ready to sponsor
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| Concession: > Craig Adams | * **Updates:** All is set, nothing new to reportGeorge: Status of inventory and inventory movements. We talked to set up a datasheet to keep track. We would like to start on that system.
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| Seasonal Program Chair: > Beth Davis  | * **Updates: None**
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| Merchandise & Spirit Chair: > Tami McGraw  | * Spirit Store / M2 Updates: Store is now **LIVE**
	+ [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0)
* **Updates:**
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| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * **Updates:** Already discussed
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| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * **Updates:** No update
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| Communication Chair: > Gene Galin | * **Updates:** None
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| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? |  |
| Future Meeting Dates | General Meetings: **First** Monday of every monthExecutive Meetings: **Third** Monday of every monthUpcoming Meeting Dates:* General Meeting – 2/7/22 - Virtual Meeting
* Executive Meeting – 2/28/22 - Virtual Meeting
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| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at: 8:21pm
	+ Motion approved by (1st): Melissa
	+ Motion approved by (2nd): Anne
	+ Vote: Unanimous
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