



NHSBFAA Minutes from June 11, 2018

Date: Monday, June 11, 2018
Time: 7:00 p.m.
Facilitator: Rick Thompson
Attendees: Sign in sheet provided

Location: NHS Cafeteria
Meeting Type: General Meeting
Minutes: Michelle Raustis

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1. Minutes of the previous meeting
 - a. Review of Minutes and any business arising from previous minutes
 - a. Minutes approved by Carole and Jennifer
 2. Reports
 - a. Treasurer's monthly report
 - i. Ken Hayman reviewed individual budgets (expense/credits) for all those sports or clubs with specific questions. Kimberli and Ken worked through all reconciliations and updated accounts for year-end (July 31, 2018).
 - ii. All 2017-18 charger card funds were finalized.
 - b. President's report
 - i. Continued progress on committees
 1. Concessions committee - Finalized next year's group
 2. Coaches meeting this morning (June 11, 2018) and new check requests forms were distributed and explained in detail. Also, the sport/club contact sheets were distributed. The Contact sheets are important for communicating with the board. All sports and club liaisons need to be listed so we can send out email notifications about meetings and approve all check requests. Coaches and club liaisons are to fill out their own check request forms.
 - a. The charger cards for 2018-19 will be available to clubs and sports only when they request a specific number of cards. More details will be available once the Charger Card committee finalizes all distribution plans. Clubs and sports also need to be able to provide a simple plan to sell the charger cards for the upcoming year.
 3. Corporate sponsorship committee (sample provided; will post on website).
 4. Open board positions include: Secretary, Vice President, webmaster, fundraiser – all nominations and recommendations were received and no one wanted to volunteer for these positions. President is actively discussing these positions with



new parents. More information will be available and positions will be filled prior to September of 2018.

- c. Concessions Report – Updated group (spring revenue). Spring revenues to be allocated in July once the Coke reimbursement is received.
 - d. Alumni Report – no report
 - e. Fundraising report:
 - i. Charger Cards July planning meeting and August or September distribution is planned. Committee has to create a distribution and collection plan prior to next steps.
 - ii. Spring Raffle – need volunteers to organize and manage for the spring of 2019.
 - iii. Online by team (reaching our goal group) – offered to several sports with larger numbers. NO one was interested in pursuing this fundraising venture.
3. New Business – any questions or general information should be emailed prior to the meetings. No new business was presented or discussed.
4. Notices of Motions
- a. For discussion at the next meeting
5. Next Meeting: 7 p.m., Monday, July 9, 2018 at Carolina Brewery (Executive Board Meeting)
- a. Concessions Committee breakout session
 - b. Charger Card committee breakout session
6. Meeting Closed – Motion to Adjourn
- Motion to adjourn by Ann and 2nd by Michelle



Committee Updates:

- a. **CONCESSIONS COMMITTEE (5):** Craig Adams, Avis Bell, Fiona Kapolovic (ECC), Michelle Raustis (chair), TBD (1). NOTE: Committee established to provide oversight on all concessions related activities and procedures.
- b. **CHARGER CARD COMMITTEE MEMBERS (6):** need six members of the board or larger membership to manage and distribute the 2018-19 Charger Cards.
 - i. Committee established to oversee, distribute, and manage Charger Card program starting in August of 2018.
- c. **CORPORATE SPONSORSHIP COMMITTEE (6):** Randy Cox, Michelle Raustis, Rick Parks, Rick Thompson, Eric Andrews, Roderick Parker, Cameron Vernon
 - i. Committee established to facilitate an organized, efficient, and aggressive sales platform to enhance inclusion and participation from the corporate sector of our community.
- d. **MEMBERSHIP COMMITTEE (6):** *To be determined*
 - i. Committee established to oversee future Membership Platform to generate revenue for NHSBFAA. Ideas would include game and event pass, car decal, multi-level membership status, etc.
 - ii. Committee nominations to be accepted in February of 2017
- e. **FINANCIAL OVERSIGHT COMMITTEE (5):** Chip Snively, Tanja Snively, Ken Hayman, Ann Little, and Carole Sanders.
 - i. Committee established to oversee all financial matters for the NHSBFAA's activities, annual budgets, fundraising initiatives, deposits and expenses.
- f. **FACILITY IMPROVEMENT COMMITTEE (10):** Bill Hall, Rick Thompson, Randy Cox, Eric Andrews, Chris Mann, Blaine Little, 4 TBD
 - i. Committee established to identify facility improvement needs, foster community support for fundraising initiatives and actively develop support and funding for agreed upon facility improvements and upgrades.

Sign In Meetings

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Michelle Raustis	
Butch Edenfield	softball coach
Jane Hanna	FCCLA
Rebecca Johnson	Cheer
Shern Stubbs	Cheer, FFA, Wrestling, Lax
Jennifer Davis	Wrestling
Paul Syer	Softball
John Sculli	JV Softball Coach
Robin Goldman	Softball Parent
Charity Koss	Concession
Lakisha Harrington	Football
Eleanor Mesa	Cheerleading / Swimming / Track
Shel Hallis	Volleyball
Jenny Ertl	Cheerleading
Cassandra Greig	Cheerleading
2 years	women's BONE
Cliff Davis	Wrestling / Football
Jackson Davis	Hosa, Student council
Robyn Allgood	Wrestling, Football
Terrance Gary	Indoor + outdoor Track, Football
BRIAN HARRINGTON	FOOTBALL
Allan Garry	Football
Ker Hayman	
Ann Little	
Carol Sanders - Absent	
Rick Thompson -	