

BFAA Board Meeting Nov. 6, 2017

Attendees: Rick Thompson, Ken Hayman, Carole Sanders, Ann Little, Michelle Raustis, Frances Grant, and Regina Yeager

Absent (excused): Carol Windsor

Absent (not excused): Wanda Rone

Resigned from board: Lakeisha Harrington (resignation accepted)

1. October Minutes were approved by Carole Sanders and Ann Little
2. Goals for November are to wrap up Fall Sports Concessions and Charger Card sales.
3. Chip and Tonya Snively began monthly review of BFAA books. In accordance with the County's audit, high level budgets by Sport/Club are needed. A basic template should be created for coaches and liaisons to utilize. The reviewers would also like for fundraising efforts to be clearly defined as either solely managed by organization or as BFAA sponsored/coordinated. It was also confirmed that BFAA debit cards are held by Rick Thompson, Ann Little, Carole Sanders and Ken Hayman.
4. Fall Concessions were discussed. It was determined that remaining, unused boxes of cheese and chili from Fall Sports will be allocated to Winter Sports for their use. Other concessions that have not expired will be transferred as well. Regina Yeager will go through all supplies to verify what can be transferred. Coca-Cola manages the stock and billing of all beverages in the concession stands for NHS. For the transfer of concession items from Fall Sports to Winter Sports, the process used in prior years will be followed by Regina Yeager and Ken Hayman.
5. Charger Card deposits and outstanding card balances were discussed. The goal is to get all participating organizations to turn in any outstanding cards or monies by the end of November so that the proceeds can be allocated to the respective sports and/or clubs.
6. New Business:
 1. Chairs for players 'on the bench' are needed for the gymnasium. \$1200 donation has been received from SmartCars toward the \$4119 total cost. The remainder will be paid from the Women's and Men's Basketball, Volleyball, and Wrestling programs equally (~\$730 each).
7. Meeting adjourned: motion by Ken; second by Michelle