



**NHSBFAA**  
**Minutes from Wednesday, March 14, 2018**  
**Executive Board Meeting**

<b>Date:</b>	Wednesday, March 14	<b>Location:</b>	Compadres
<b>Time:</b>	7:00 p.m.	<b>Meeting Type:</b>	Executive Board
<b>Facilitator:</b>	Rick Thompson	<b>Minutes:</b>	Michelle Raustis
<b>Attendees:</b>	Sign in sheet provided (attendees listed at bottom)		

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**Agenda Items:**

**1. Minutes of the previous meeting**

- a. Review of Minutes and any business arising from previous minutes  
Motion to approve (Michelle Raustis), second (Carole Sanders).

**2. Reports**

**a. Treasurer's Report:**

- i. Ken is out of town; Carole will give the report
  - 1. Questions included the following:
    - a. Financial statement not available (Ken out of country)
    - b. Fall concessions will be moved to each sports account pending final approval from Board.
    - c. Charger Card funds from the fall (2017) will be deposited into each team/club account on March 15, or after Board final approval.

**b. President's report:**

- i. Continued progress on committees
  - 1. Concessions committee
    - a. ECC request (need CTE groups or sports to run concessions during the fall). Dates are pending.
    - b. ***NOTES: lengthy discussion on ECC and CTE Clubs working the concession stand on Fall Saturday's (TBD). There were several clubs or sports interested in running the concession stand. Notably: Cheerleading and Wrestling. The board moved to extend an offer to ECC and set up a meeting to decide the best possible way to approach the fall of 2018. Meeting – TBD.***



2. Corporate sponsorship committee (sample provided; will post on website).
3. Adding Coach Hart's AVID group. ***(agreed and Carole and Ken can add the line items to the Balance sheet).***

c. Concessions Report:

- i. ***Concessions committee will meet in April to plan for the upcoming year. We plan to finish the spring (2018) sports season and then make recommendations and add clarity to all processes.***

d. Alumni Report: no report

e. Fundraising report:

- i. Charger Cards – 2018 Charger Cards will be distributed in August for the 2018-19 calendar year.
- ii. Spring Raffle – no spring raffle was initiated for the spring of 2018. There was a lack of interest by the spring sports.
- iii. Online by team (reaching our goal group) – Information about this sport or club web-based fundraising option was discussed. This is another platform for sports and liaisons to organize and generate funds for your team.
- iv. All sport-specific fundraising initiatives need to fill out the appropriate form for approval by the board. This just helps us understand each sport's fundraising plans and minimize any duplicate plans. (example: if tennis and baseball both plan to host a golf tournament).
- v. 5k – need 3 or 4 sports to manage – April 15, 2018. There is a "fun run" event in Carrboro. Northwood Boosters have been invited to help run the event. Track and dance teams have expressed interest. The event is to take place on April 15 in Carrboro.



3. **New Business** – any questions or general information should be emailed prior to the meetings.
  - a. Soccer uniforms were ordered and paid for by the school. The Booster club will reimburse the school. Approved.
  - b. Training room is in need of a new medical bag. Jackie ordered it and board approved to pay for it. Approved.
  - c. New lights for the baseball field were discussed. The board approved the installation of the lights with 1/3 of the cost (approx. \$18,000 total) coming from 3 different entities: baseball booster fund, general fund, athletics school account.
  - d. The purchase of a new wrestling mat was discussed by the board under the stipulation that the high school athletic department and wrestling program would make a presentation at the next executive board meeting (May of 2018).
4. **Notices of Motions**
  - a. For discussion at the next meeting
5. Next Meeting: 6:30 p.m., April 9, 2018; general board meeting at HS Cafeteria.
6. Meeting Closed – ***Motion to Adjourn (motion to adjourn – Frances Grant, 2<sup>nd</sup> Michelle Raustis).***

March 14, 2018 executive board meeting attendees:

1. Rick Thompson, President
2. Frances Grant – Webmaster
3. Michelle Raustis – Secretary
4. Carole Sanders – Treasurer
5. Ken Hayman – Treasurer (absent)
6. Ann Little – VP (absent)