



NHSBFAA

Minutes from Jan. 8, 2018

Date:	Monday, Jan. 8, 2018	Location:	Carolina Brewery
Time:	6:30 p.m.	Meeting Type:	Executive Board
Facilitator:	Rick Thompson	Minutes:	Ann Little & Rick Thompson
Attendees:	Sign in sheet provided		

Agenda Items:

1. Minutes of the previous meeting
 - a. Review of Minutes and any business arising from previous minute
 - b. Approved by group. NO questions were asked.
2. Reports
 - a. Treasurer's monthly report – Ken Hayman gave the treasurer report and had questions about the fall concessions and any remaining food or perishable items which were moved to the basketball/wrestling concessions stand in the main gym. Regina said she would or had counted all the items and there was a specific amount of money which she thought should be charged to the winter sports.
 - b. President's report
 - i. Continued progress on committees (attached)
 - ii. The president gave his report on committees and the information is attached to these minutes. Steady progress has been made in the concessions and corporate sponsorship areas. The board still needs more volunteers to help push fundraising initiatives. Ivey Arnold had volunteered to help in the fundraising areas. She will be added to the list of folks joining committees.
 - c. Concessions Report – Fall sports and plans for winter and spring sports
 - i. More work needed to clean up the transition from fall to winter and winter to spring sports. There is some waste going to occur during these transitions. We shouldn't get too worried about transferring money to cover the different items remaining. We certainly don't want to run out of food items before the end of each season. The coke guys always credit back to our account, any remaining drinks/water. They understand this business better than all of us. Good guys at coke.
 - d. Alumni Report – we ordered key chains for Wanda to distribute to all alumni during the different seasons. We should have enough for a couple of years.
 - e. Fundraising report:



- i. Charger Cards – all sports have to tell the board when they are finished. We still needed to hear from Wrestling, football and softball. As of this meeting.
 - ii. Spring Raffle – progress has been made on the club/sport spring raffle. We will only use a clean, simple version and allow each team/club to sell as many raffle tickets as they wish. There won't be any big money prize. We are still trying to track down the winners from last year to get their ssn so we can properly complete our tax returns.
3. New Business – none.
4. Notices of Motions
 - a. For discussion at the next meeting
5. Next Meeting: 6:30 p.m., Feb. 12, 2018 (Northwood HS Cafeteria)
 - a. Added note: the meeting was moved due to first round basketball games. Women were at home and boys were on the road. Next meeting tentatively moved to the 19th of Feb. 2018, site to be determined.
6. Meeting Closed – Motion to Adjourn (motion to adjourn- Carol; 2nd - Michelle



Committee Updates:

- a. **CONCESSIONS COMMITTEE (6):** Craig Adams, Regina Yeager (chair), Fiona Kapolovic (ECC), 2 TBD.
 - i. ECC youth football proposal – tabled until May 2018
 - ii. Committee established to provide oversight on all concessions related activities and procedures.
- b. **CHARGER CARD COMMITTEE MEMBERS (6):** Ann Little (Chair), Carole Sanders, Michelle Raustis, CTE rep, Tim Mehringer
 - i. Committee established to oversee, distribute, and manage Charger Card program starting in April of 2018.
- c. **CORPORATE SPONSORSHIP COMMITTEE (6):** Randy Cox, Michelle Raustis, Rick Parks, Rick Thompson, Eric Andrews, Roderick Parker, Cameron Vernon
 - i. Committee established to facilitate an organized, efficient, and aggressive sales platform to enhance inclusion and participation from the corporate sector of our community.
 - ii. In January of 2018 – new guidelines and expectations will be presented to board for approval.
- d. **MEMBERSHIP COMMITTEE (6):** *To be established in May of 2018*
 - i. Committee established to oversee future Membership Platform to generate revenue for NHSBF AA. Ideas would include game and event pass, car decal, multi-level membership status, etc.
 - ii. Committee nominations to be accepted in February of 2017
- e. **COACHES COMPENSATION COMMITTEE (5):** Ann Little, Rick Thompson, Randy Cox, Ken Hayman, Chip Snively
 - i. Committee established to oversee financial supplements or incentives to enhance financial packages for coaches, retain and attract quality coaches for Northwood High School Athletic teams.
 - ii. Committee will establish guidelines and procedures for all considerations.
 - iii. **NOTE:** *Funds used for this purpose would be “in addition to” the base pay supported by the county and Northwood High School and all relevant hiring procedures. Funds to be generated within each sport’s budget. (Example: If soccer wants to hire an assistant coach, said coach must be cleared by current County and School procedures, including back ground checks, etc. This fund is intended to attract and retain quality coaches.)*



- f. **FINANCIAL OVERSIGHT COMMITTEE (5):** Chip Snively, Tanja Snively, Ken Hayman, Ann Little, and Carole Sanders.
 - i. Committee established to oversee all financial matters for the NHSBFAA's activities, annual budgets, fundraising initiatives, deposits and expenses.

- g. **FACILITY IMPROVEMENT COMMITTEE (10):** Bill Hall, Rick Thompson, Randy Cox, Eric Andrews, Chris Mann, Blaine Little, 4 TBD
 - i. Committee established to identify facility improvement needs, foster community support for fundraising initiatives and actively develop support and funding for agreed upon facility improvements and upgrades.